



custom order

Please use a separate form for EACH PIECE in your order.

- letterpress
- engraving
- foilstamping
- flat (limited, inquire)

CARD TYPE:

(invitation, reception card, response, etc)

SIZE:

QUANTITY:

PAPER:

(List name of paper here, i.e. Copperplate, Elle Erre, Lettra, etc.)

- FLAT CARD
- FOLDED
- single weight (300g)
- dble weight (600g)
- other

PAPER COLOR:

- duplex card (fill in below)
- step-layered (fill in below)

top paper:

bottom paper:

ENVELOPE:

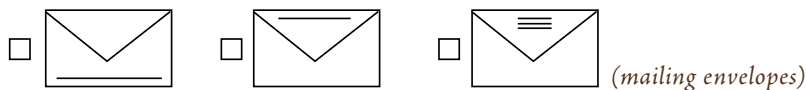
(List type & color of envelope)

- standard size
- new size / custom

EXTRAS NEEDED:

LINING

paper/color:



- SHIP ENVELOPES AHEAD (\$75 charge + shipping)

COUTURE WRAP/SASH:

- wrap paper/color
- sash paper/color
- tie or ribbon/color
- wire/color
- wax seal/color

JOB/CUSTOMER NAME

- ESTIMATE
- NEW ORDER

STORE NAME

CONTACT PERSON

PHONE

E-MAIL / FAX TO WHICH PROOFS ARE TO BE SENT

FONTS (please list application next to each):

MAIN

- Upper/Lower Case
- CAPS/SMALL CAPS
- all lower case
- ALL CAPS

ACCENT

- Upper/Lower Case
- CAPS/SMALL CAPS
- all lower case
- ALL CAPS

ENVELOPE

- Upper/Lower Case
- CAPS/SMALL CAPS
- all lower case
- ALL CAPS

INKS (please list application next to each):

#1	
#2	
#3	
#4	
envelope	

JOB TURNAROUND:

- normal 3 to 5 weeks from art approval date
- RUSH: 10-BUSINESS DAY +35% | 5-BUS. DAY +75%

DELIVERY

- TO STORE
- DROP SHOP (fax shipping info separately)
- FEDEX ground overnight AM overnight PM
- 2-day 3-day
- BILL TO JOB BILL TO FEDEX #:

fax orders to: (510) 848-8855
email wording to: ORDERS@TWIGANDFIG.COM

design sketches



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BRIDE / GROOM NAMES (FOR YOUR JOB REFERENCE)

.....
STORE NAME

Sometimes a picture is worth a thousand words. If you/your client wishes us to change the location of a graphic, add a new one, or just give us an idea of a new design direction to take feel free to make a rough sketch here.

fax order line (510) 848-8855